

APPLICATION FOR EXECUTIVE EDUCATION

Please type or print legibly.

Program Title _____ Program Dates _____
mm/dd/yy-
mm/dd/yy

Applicant Name _____
Last/family name First/given name Middle initial

Job Title and/or Military Rank _____

Organization or agency _____

Division or office _____

Office address _____

City _____ State/Province/Region _____

Postal code _____ Country _____

Office telephone _____ Office fax _____
If outside US. or Canada, please include country code, city codes for both.

E-mail address _____

NOTE: Please supply an e-mail address that you check regularly. All correspondence from us will be sent to this address.

Home address _____

City _____ State/Province/Region _____

Postal code _____ Country _____ Home telephone _____

Please check the area which best describes your organization:

- | | |
|--|---|
| <input type="checkbox"/> National / Central Government | <input type="checkbox"/> Military |
| <input type="checkbox"/> State / Provincial Government | <input type="checkbox"/> Private / Corporate |
| <input type="checkbox"/> Local / Municipal / County Government | <input type="checkbox"/> Academic |
| <input type="checkbox"/> Nonprofit / NGO | <input type="checkbox"/> International Organization |



HARVARD Kennedy School
Executive Education

If a government official of any nationality, are you: elected appointed civil service

Citizenship _____

Gender: male female

Date of Birth: _____
mm/dd/yyyy

Is English your first language? yes no*

How did you hear about the program?

If no, please rate your English language competency: fair good very good excellent

Have you ever attended a program at the Kennedy School? If so, which program(s) and when? _____

Received brochure in mail

Training officer or human resource office referral

Alumni referral (specify name of alumnus below)

Advertisement (specify publication below)

Searched internet (specify search engine below)

Colleague / Supervisor Referral

Met Kennedy School representative at conference (specify location below)

Other (specify details below)

NOTE: ALL APPLICANTS must submit a current resume or curriculum vitae AND answers to the three essay questions listed below. Your application will not be considered complete until all items are submitted. Please note that applicants to some program may be contacted after submitting their application and asked to provide a current professional reference.

Required Essay Questions

Please respond carefully and completely to the essay questions below. Our programs tend to have more applicants than can be accommodated, and the following questions are a key component in the selection process. Please limit your response to each of the essay questions below to 250 words.

1. At your current position, what are your specific duties and responsibilities? Describe the functions or services provided by your organization. Please list the number of employees in your organization, the number of employees under your direct supervision, the annual operating budget of your organization (if applicable), and what portion of the budget you are responsible for. If you are an elected official, please describe your committee assignments or size of jurisdiction.
2. Please describe the most significant strategic challenges in your work.
3. Please describe your immediate and long-term career goals. How will attending this program help you to achieve them?

Signature _____ Date _____

Please return this form, a current resume or curriculum vitae, and typed responses to the essay questions to:

Executive Education Admissions
John F. Kennedy School of Government, Harvard University
79 JFK Street, Cambridge, MA 02138 USA
P 617-496-0484 F 617-495-3090
hks_execed@harvard.edu
www.hks.harvard.edu/execed

* PLEASE NOTE: All programs are conducted in English and course readings are only available in English.



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